

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, June 19, 2018, in the District Board Room. The meeting was called to order at 7:00 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

- Joseph E. Tighe, President
- Mark V. Patterson, Vice President
- Kristen E. Dean, Member
- Stephen R. Gaspar, Member
- Howard S. Robinson, Member
- David M. Severino, Member
- Jenifer A. Warren, Member

ROLL CALL

ABSENT WAS:

- Gary E. Olson, Member
- Robert F. Tenga, Treasurer

ALSO ATTENDING WERE:

- David A. Woods, Superintendent
- Brian P. Cooney, Business Administrator

On motion by Mr. Severino, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the June 19, 2018 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 7 Nay: 0

Representatives from RBC and PFM informed the board of the current status of the proposed refinance for the 2007 A and 2007 C Bonds. These bonds are variable rate bonds. With interest rates expected to rise, now is a good time to refinance these bonds into a fixed rate bond.

**BOND REFINANCING
OF 2007 A AND
2007 C BONDS**

It is expected that the district will save around \$500,000 dollars by refinancing these bonds.

Mr. Tighe allowed time for public comment. There was none.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the May 8, 2018 Work Session and the May 15, 2018 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 7 Nay: 0

**SUPERINTENDENT'S
REPORT**

Mr. Woods yielded his time to Dr. Margaret Billings-Jones who presented the district report for June 2018.

Dr. Billings-Jones reported that the Class of 2018 graduated 325 students who will go on to a variety of post high school careers.

Fifteen of these graduates also received their Associates Degree from Cecil College on May 20, 2018 through the Early College Academy.

Congratulations to five students taking part in the early enrollment opportunity with Thaddeus Stevens.

Oxford Reading Club students were proud to display their books. These books were written and illustrated by the students throughout the year. A series of visits from local authors and illustrators inspired the students along the way.

The district is currently in year three of Oxford and Beyond. A special thank you goes to the fifth grade band members who played during the recent event. Thanks also to community organizations that supported the event.

An Art Goes to School program will begin in the 2018-2019 school year. This program is run by volunteers teaching about different types of art.

Summer programs are being held with 230 Title 1 and Title III students coming in to the summer program along with 100 students who will be receiving special services. YMCA Y-Scholars program will be held along with these programs at Hopewell School.

A summer reading program is in place. Title students will be able to work with teachers to complete reading assignment. Thanks to the Oxford Library for partnering with the district to provide books for this program.

Summer academies will be offered again this summer. There are 167 students enrolled in the various academies.

Professional development continues. Mental Health issues were presented at the high school this past week.

Ipad training continues as staff works with the Apple presenters to improve skills for using the Ipads in the classroom.

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports.

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
 - d. Other Programs Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 7 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

June 2018

General Fund	\$1,912,828.91
Cafeteria Fund	\$88,242.69
Capital Projects Fund	\$0.00
Payroll Distribution	\$1,680,166.23

Aye: 7 Nay: 0

REPORTS

Mr. Robinson reported on the Culinary Arts program at the CCIU. There are 138 Culinary Arts students in all three Technical College High Schools. Of the 62 enrolled at Pennock's Bridge, 17 are Oxford students.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL**

Students work on foundational skills in year one and continue to develop their skills in years two and three. Students can earn their Chester County food manager's Certificate, Pennsylvania Skills Certificate and ServSafe Certificate during the program.

Students also have opportunities for earning college credits towards a higher degree which are accepted at several post high school institution.

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 7 Nay: 0

Mr. Tighe read Mr. Tenga's report. The budget is expected to pass by June 30, 2018. There is an increase of \$100,000,000 dollars in basic education funding and an increase of \$20,000,000 dollars in special education funding. Statewide pension costs are expected to increase by \$150,000,000 dollars and special education costs are expected to increase by \$260,000,000 dollars.

**REPORT OF
CHESTER COUNTY
SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

House Bill 866 was approved by the Governor and becomes Act 18. Its major effect is to give credit for out-of-state taxes for all EIT's.

This will generally have an impact on those school districts that have residents working out of state and converted their occupation tax to an EIT under Act 24.

Senate Bill 2-Education Savings Accounts for low performing schools passed committee, but there is no immediate plan to take up action in the Senate.

The following bills were approved by the Senate Education Committee:

- SB 1032-Requires the Board of Education to submit the fiscal impact of Keystone exams.
- SR 322- Study standardized testing effectiveness.
- HB 564- Civics Exam Requirement. Locally developed assessment not another graduation requirement.
- SB 1159, HB 679, HB 857-Legislation pertaining to online private schools.
- SB 1104-Vocational Instructional Certificates.
- SB 1142-Tipline
- SB 1136-Allow part time police coverage (previously only full time was allowed).
- HB 1745-Tution and fee waiver for foster care students.

The following bills have passed the House and go to the Senate:

- Package of bills on vocational education.
- HB 638- To disallow cross filing for school board elections.
- HB 2203, HB 2209-Pertain to workforce development.
- HB 209- To establish the office of repealer to review statutes and regulations.
- HB 2205-To allow CTE's to establish occupational advisory committee.

On motion by Mr. Severino, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Tighe, on behalf of Mr. Tenga, Chester County School Board Legislative Council Representative.

Aye: 7 Nay: 0

Mr. Gaspar reported that the Athletics and Student Activities Committee met June 12, 2018. Sports are over so the committee discussed several school programs.

**ATHLETICS AND
STUDENT ACTIVITIES
COMMITTEE**

Mr. Gaspar reported that the Facilities Committee met June 12, 2018 and discussed summer projects and a new digital security system.

**FACILITIES
COMMITTEE**

Mr. Woods reported that the district will offer summer learning academies during the month of July. The academies will include offerings in Art, Music, Fitness, Math, STEM, Young Authors, and Computer Coding. The academies are open to students who have just completed grades 2-8 depending on the academy program. All academies will be held at Hopewell Elementary School and are free to Oxford Area School District students. See website for more information.

**REPORT OF SCHOOL
PROGRAMS**

Oxford Area High School Cheerleaders will hold a summer camp for students K-8 beginning July 23, 2018, 9am-12pm. See the website for more information.

Congratulations to Penn's Grove, Hopewell and Nottingham teams that participated in the 2018 Envirothon. All teams scored high in their respective categories.

Hopewell Elementary sent four teams to the Chester County Intermediate Unit's Reading Olympics. Students collaborate to read 45 books and answer questions during the competition. Hopewell's sixth grade team earned red ribbons. Hopewell's fifth grade team earned blue and red ribbons.

Jordan Bank and Elk Ridge Students recently held a mini Relay for Life. Jordan Bank raised \$1,726 and Elk Ridge raised \$3,575. All proceeds will go to benefit cancer research.

NEW BUSINESS

On motion by Mrs. Dean, seconded by, Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel:

PERSONNEL- PROFESSIONAL

Retirements

Name: Holly Burt
Position: Mathematics Teacher, Penn's Grove School
Effective: June 15, 2018

Name: Jean Coldiron
Position: Special Education Teacher, Oxford Area High School
Effective: June 15, 2018

Resignation

Name: Harrison Horowitz
Position: Music Teacher, Penn's Grove School
Effective: June 15, 2018

Appointments

Name: Amy Boscaino
Position: Art Teacher, Elk Ridge School
Appointment: Temporary Professional Employee
Salary: Step 6 M, \$56,729
Effective: August 22, 2018
Replacing: Donna Kelly, Retired

Name: Michael McConomy
 Position: Social Studies Teacher, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: Step 3 M+30, \$54,296
 Effective: August 22, 2018
 Replacing: Angela Wilbanks, Resigned

Name: Heather McGinn
 Position: Reading Specialist, Elk Ridge School
 Appointment: Long Term Substitute
 Salary: Step 1 M, \$51,912
 Effective: August 22, 2018 until the end of the 2018-2019 school year
 Replacing: Title I

Title I/III Federal Programs Summer School Resignation

Name: Andrea Gillinger
 Position: Title I/III Summer School Teacher, Hopewell School
 Effective: June 5, 2018

Music Academy

Dates: July 23, 2018 through July 26, 2018
 Teachers: Eric Farkas
 Stipend: \$36.00 per hour

Transfer

Name: Julie Gillund
 Position: From: Special Education Teacher, Hopewell School
 To: Mathematics Teacher, Penn's Grove School
 Effective: August 22, 2018
 Salary: Step 4 M, \$54,754
 Replacing: Holly Burt, Retired

Leave of Absence

Name: Diane Hauser
 Position: FACS Teacher, Oxford Area High School
 Type: Excess Family Illness
 # days: 2.5 days

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by, Mrs. Dean, BE IT RESOLVED,
 That the Oxford Area Board of School Directors hereby approves the
 following non-professional personnel:

**PERSONNEL-NON-
 PROFESSIONAL**

Retirement

Name: Steven Tyre
 Position: Custodian, Nottingham School
 Effective: July 27, 2018

Resignations

Name: Elizabeth Poole
 Position: Food Service Worker, Elk Ridge School
 Effective: June 8, 2018

Name: Angel Rivera
 Position: Custodian, Nottingham School
 Effective: May 24, 2018

Name: Marsha Slauch
 Position: Food Service, Hopewell School
 Effective: May 16, 2018

Extended School Year Instructional Aide Resignation

Name: Ashley Haavistola
 Position: Extended School Year Instruction Aide, Hopewell School
 Effective: June 19, 2018

Title III Federal Programs Summer Instructional Aide Resignation

Name: Luz Tellez Rios
 Position: Title III Federal Programs Instructional Aide, Hopewell School
 Effective: June 18, 2018

Substitute Appointments

Name: Deborah Jones
 Position: Service & Support Substitute, District
 Effective: June 20, 2018

Name: Lisa Pilaitis
 Position: Service & Support Substitute, District
 Effective: June 20, 2018

Name: Marsha Slauch
 Position: Food Service Substitute, Hopewell School
 Effective: May 16, 2018

Title I Federal Programs Summer Instructional Aide Appointment

Dates: July 9, 2018 - August 2, 2018
 Instructional Aide: Deborah Jones
 Stipend: \$11.65 per hour

Title III Federal Programs Summer Instructional Aide Appointment

Dates: July 9, 2018 - August 2, 2018
 Instructional Aide: Keila Lugo Valentin
 Stipend: \$11.04 per hour

Transfer

Name: Kelley Vance
 Position: From: Secretary-10 Month, Oxford Area High School
 To: Secretary-12 Month, Oxford Area High School
 Salary: \$13.39 per hour
 Effective: July 2, 2018
 Replacing: Judy Stahl, Retired

Change in Effective Date

Name: Cristina Jimenez
Position: Custodian, District
Salary: \$11.00 per hour
Effective: **From: To Be Determined**
To: May 29, 2018
Replacing: John Benson, Retired

Salary Increase

Name: Ashley Haavistola
Position: From: Instructional Aide-Special Education without Cert.,
Jordan Bank School
To: Instructional Aide-Special Education with Cert.,
Jordan Bank School
Salary: From: \$10.78 per hour
To: \$11.37 per hour
Effective: May 18, 2018

Aye: 7 Nay: 0

On motion by Mr. Severino, seconded by, Mr. Gaspar, BE IT RESOLVED, **VOLUNTEERS**
That the Oxford Area Board of School Directors hereby approves the
following volunteers:

**MICHAEL J ARENA, WILLIAM BRUCE JANSON, JONATHON KILPATRICK, CHERYL PATTERSON,
MICHAEL QUEAR, ERIKA RODRIGUEZ, ROY TOMASULO**

Aye: 7 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, **SUPERINTENDENT**
That Oxford Area Board of School Directors hereby sets the annual **SALARY**
salary of David A. Woods at \$182,667.00 effective July 1, 2018 in
accordance with the Superintendent's contract dated July 1, 2016.

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That **SALARIES**
the Oxford Area Board of School Directors hereby approves salaries
for the following personnel (as per attached list):
Maintenance/Custodial, Teamsters, Food Service Personnel, Act 93
Employees, District Management Team, Athletic Trainer and
confidential Secretaries for the 2018-2019 school year.

Aye: 7 Nay: 0

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Diane Healy (18 years & 10 months); Donna Kelly (18 years & 9 months); Karen Rebar (9 years & 9 months) and Elizabeth Rush (10 years & 10 months);

RECOGNITION OF SERVICE-PROFESSIONAL STAFF

WHEREAS, the above listed has served the Oxford Area School District as elementary and secondary teachers within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working with children in the field of education have come to be highly respected by those who know them; and

WHEREAS, their strong moral character and high ethical standards demonstrated in the field of education carry strong respect within the profession; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially adopts the following resolution in honor of John Benson (30 years & 4 months); Betty Evosirch (5 years & 5 months); Richie Gliem (7 years & 11 months); Kimberly Graveno (12 years & 2 months); Elaine Morrison (30 years); Linda Passalacqua (18 years & 9 months); Judy Stahl (21 years & 8 months); and

RECOGNITION OF SERVICE - SERVICE AND SUPPORT EMPLOYEES

WHEREAS, the above listed have served the Oxford Area School District as service and support employees within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working as service and support employees have come to be highly respected by those who know them; and

WHEREAS, their patience, loyalty and empathy toward their coworkers reflects a model for all to emulate; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

On motion by Mr. Gaspar, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the Oxford Area High School Principal's certification that the seniors named on the attached list have completed their requirements and are entitled to the Oxford Area High School Diploma.

CERTIFICATION OF SENIORS

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves David A. Woods, to fill vacancies in personnel between this June Regular Meeting of the Board of School Directors and the August 21, 2018 Regular Meeting of the Board of School Directors.

**HIRING OF
PERSONNEL**

Aye: 7 Nay: 0

On motion by Mr. Severino, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

Course Supplemental Technology

- Temporary Approval of the Course Supplemental Technology (APP) as per attached list.

Juvenile Probation Agreement

- Renewal of the Chester County Juvenile Probation Department agreement for the 2018-2019 school year as per attached.

Appointment of Treasurer

- The appointment of Robert F. Tenga as School Board Treasurer effective July 1, 2018 through June 30, 2019.

Appointment of Solicitor

- The appointment of Rinaldi and Poveromo, P.C., as the school district's solicitor, effective July 1, 2018 through June 30, 2019, at a rate of \$145 per hour for attorneys and \$35 per hours for paraprofessionals.

Appointment of Chester County School Boards Legislative Council Representative

- The appointment of David M. Severino as the Chester County School Boards Legislative Council Representative effective July 1, 2018 through June 30, 2019.

Payment of July Bills

- Designates Brian P. Cooney, to approve payment of the July bills in the absence of the Regular Meeting of the Board of School Directors.

Tuition Rates

- Approval of the 2018-2019 annual tuition charges for non-resident students as per attached.

Fees for Tax Collection Services

Memorandum Bills	\$50
Duplicate Tax Bills	\$50
Tax Certification	\$50
Providing Tax Information (i.e., writing tax amounts on lists)	\$50

Curriculum Materials and Supplies

- Approval to sell and/or repurpose all outdated curriculum materials, supplies and equipment.

Curriculum and Instruction

- Adoption of textbooks and materials in support of the Business curriculum.
- Adoption of textbooks and materials in support of the World Language curriculum.
- Adoption of textbooks and materials in support of the Social Studies curriculum.
- Adoption of textbooks and materials in support of the AP English curriculum.

Chester County Intermediate Unit Marketplace

- Approval of the contract with the Chester County Intermediate Unit for the provision of marketplace programs as per the attached.

Special Education Contracts

- Contract with Austill'S Rehabilitation Services, Inc. for physical and occupational therapies, beginning July 1, 2018 through June 30, 2021 as per the attached.
- Contract with Karah A. Molesevich as a Bi-lingual School Psychologist, effective July 1, 2018 through June 30, 2019 as per attached.
- Contract with Marcia Towers, MA., CCC-SLP as a Bi-lingual Speech and Language Therapist, effective July 1, 2018 through June 30, 2019 as per attached.
- Contract with General Healthcare Resources, LLC (GHR), for nursing, education and therapy services, effective July 1, 2018 through June 30, 2019 as per attached.
- Contract with CCRN Educational & Behavioral Support beginning July 1, 2018 through June 30, 2019 with rates as follows:
 - Behavioral Health Personal Care Assistant (PCA) - \$32/hour - as needed
 - Behavioral Specialist Consultant (BSC) - \$73/hour - 8 hours per month

- Case Management (CM) service - \$30/hour - 4 hours per month
- Bus Aide services - \$32/hour - as needed
- Mobile Therapy - \$73/hour - per week or per month
- Functional Behavioral Assessment - \$73/hour
- Comprehensive Psychological Evaluation - \$93/hour - generally involves 12 to 16 hours of Doctoral level time

ServiceMaster Contract

- Contract with ServiceMaster Services beginning July 1, 2018 through June 30, 2021 in the amount of \$430,416.00 for the 2018-2019 school year.

Memorandum of Understanding

- Memorandum of Understanding between Oxford Area School District and Pennsylvania State Police - Avondale
- Memorandum of Understanding between Oxford Area School District and Borough of Oxford Police Department

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED That the Oxford Area Board of School Directors hereby adopts the 2018-2019 Cafeteria Fund Budget and Pricing as per attached

**CAFETERIA FUND
BUDGET AND
PRICING
2018-2019**

Aye: 7 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes for the incurrence of nonelectoral indebtedness and the issuance of General Obligation Bonds, Series of 2018 in a maximum aggregate principal amount of up to ten million, five hundred thousand dollars (\$10,500,000.00); providing for maximum interest rates, maximum maturity amounts and place of payment in respect to the bonds; setting forth the parameters for acceptance of a proposal and authorizing acceptance of a proposal for the purchase of the bonds; authorizing the preparation and filing of a debt statement and other documentation; covenanting to create a sinking fund and to budget, appropriate and pay debt service on the bonds and pledging the full faith, credit and taxing power of the school district for the prompt and full payment of the bonds; authorizing the proper officers to execute and deliver the bonds; finding that a private negotiated sale of the bonds is in the best financial interest of the school district and accepting a proposal for the purchase of the bonds; appointing a paying agent and sinking fund depository; authorizing and directing the preparation, certification and filing of the proceedings with the Department of Community and Economic Development; and setting forth a form of bond; and authorizing other necessary action.

**MAXIMUM PARAMETERS
RESOLUTION**

Aye: 7 Nay: 0

Mr. Cooney announced the following correspondence was received.

CORRESPONDENCE

To: Oxford Area School District
From: The Honorable Lloyd Smucker
Topic: NJROTC Program

Mr. Tighe announced the following upcoming meetings:
and events:

CALENDAR

Tuesday, August 14, 2018, Student Activities Committee, 6:30 p.m., Administration Building
Tuesday, August 14, 2018, Facilities & Safety Committee, 6:45 p.m., Administration Building
Tuesday, August 14, 2018, Work Session, 7 p.m., Administration Building
Tuesday, August 21, 2018, 2018, Technology Committee, 6:30 p.m., Administration Building
Tuesday, August 21, 2018, Regular Meeting, 7 p.m., Administration Building
Tuesday, September 11, 2018, Student Activities Committee, 6:30 p.m., Administration Building
Tuesday, September 11, 2018, Facilities & Safety Committee, 6:45 p.m., Administration Building
Tuesday, September 11, 2018, Work Session, 7 p.m., Administration Building
Tuesday, September 18, 2018, 2018, Technology Committee, 6:30 p.m., Administration Building
Tuesday, September 18, 2018, Regular Meeting, 7 p.m., Administration Building

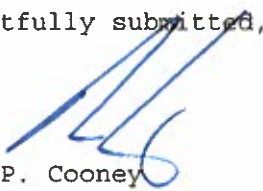
The Board met in executive session on June 12, 2018 to discuss personnel matters.

**ANNOUNCEMENT
OF EXECUTIVE
SESSION**

On motion by Mr. Severino, seconded by Mr. Gaspar, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:08 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary

