

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, May 15, 2018, in the District Board Room. The meeting was called to order at 7:10 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Gary E. Olson, Member
Howard S. Robinson, Member
David M. Severino, Member
Jenifer A. Warren, Member

ROLL CALL

ABSENT WAS:

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Olson, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the May 15, 2018 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

Mr. Tighe allowed time for public comment. There was none.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by Mr. Severino, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the April 10, 2018 Work Session and the April 17, 2018 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Mr. Woods introduced James Canaday, Principal of Oxford Area High School who recognized Frankie Fattori, Valedictorian for the class of 2018. Frankie scored 800 on the chemistry content area of the SAT and he will be attending University of Pittsburgh in the fall.

**SUPERINTENDENT'S
REPORT**

Freshman, Chris Goodrich was introduced. Chris placed first in the Intro to Business event at the FBLA State Leadership Conference in April. He will travel to Baltimore in June to compete in the National FBLA Conference.

Mr. Canaday introduced the members of Future Farmers of America (FFA) and their advisors Diane Miller and Liz Ward. Members of the group proudly wore their blue FFA jackets. Members of the FFA Oxford Chapter are Parker Baer, Kaitlin Bell, Chris Burns, Ben Carey, Joey DiFabrizio, Gavra Goldie, Joanne Herr, Zach Holmes, Emily Krivanich, Alex Mace, Chrissie McMichaels, Heather Mullins, Josh Patrick, Sam Reyburn, Kyle Stanley, Claire Taylor, Taylor Todd, Justin Ward and Austin Wells.

Mr. Canaday recognized the following students who are part of the first cohort of Early College Academy and who will be receiving their Associated Degrees on May 20, 2018: Sean Berman, Jordan Brown, Julia DeGrave, Rhiannon Denison, Katherine DiMatteo, Avery Dworek, Ashlyn Fitzgerald, Joanne Herr, Michael Kelly, Bryant Mahnke, Rebecca Massey, Emily Megonigal, Jessica Morales-Torres, Harrison Phillips, and Claire Taylor.

Mr. Woods invited Dr. Addis to address the board concerning community outreach, a goal of the Superintendent and Hopewell School. Hopewell thanked business owners, and community groups, each of whom was adopted by a classroom at Hopewell.

The Sawmill Grill was one of the businesses. Students were invited into the restaurant and shown some of the functions of running a business and enjoyed smoothies.

Head Start was also an adopted community organization. Students from Hopewell gave back to the community by reading to the Head Start students.

Herr's visited Hopewell and shared some treats and several students visited the Herr's Factory. Oxford Educational Foundation was invited to Hopewell and were part of a celebration during the holidays.

Students took a fieldtrip to the library. They also made bookmarks to donate to Oxford Public Library. These will be given to students who take out books.

Dr. Yesilonis of Elk Creek Veterinary Services visited as well as Mr. Sapp of Dumas Sapp & Sons Used Cars. Each shared with the students what it takes to run their business.

Early Act Club ran a shop during the holidays. The items were donated throughout the year by local businesses and community members. This allowed the children to shop for family and friends. Neighborhood services received a donation from the proceeds of this event.

Career Day was well attended. Twenty-five professionals including fire, police and an orthodontist attended and spoke about their careers to the students.

Dr. Margaret Billings-Jones presented the district report for May 2018. The Early College Academy will graduate fifteen students on Sunday, May 20, 2018.

Federal programs continue and illustrator Lee Harper joined the Oxford Reading Club in May and shared his drawing with the students who are writing and illustrating their own books.

Family read was held May 9, 2018 at Nottingham School.

Nottingham took the assignment for First Friday in May and there was a great turn out.

Trout in The Classroom was again a successful venture. Many trout were cared for and nurtured in Mr. Schaefer's classroom. These trout were then released into nature.

Art Goes to School is a volunteer program established to bring Fine Art into the classroom. Different types of art will be presented to the students by volunteer artists who will talk about their form of art.

Oxford Area School District has implemented a Safety Tip Line. Anyone may anonymously report a concern using the link on the district website under Safe Schools.

Professional Development continued with a presentation concerning safety in schools. Representatives from the state police, local police and security company were present to give tips and answer questions.

Apple TV implementation in grades 3 & 4 is being addressed and training will ensue.

Summer Title programs will be held in Hopewell. There are two hundred and ten students registered.

ESY and Summer Academies will be held again this year and there are still spots available. Please see the website for dates and additional information.

On motion by Mr. Severino, seconded by Mr. Olson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports.

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
 - d. Other Programs Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

May 2018

General Fund	\$1,540,846.79
Cafeteria Fund	\$90,278.81
Capital Projects Fund	\$30,739.00
Payroll Distribution	\$1,680,948.32

Aye: 9 Nay: 0

REPORTS

Mr. Robinson reported on the rededication of the Stanley K. Landis building. This was named for a man who was an educator and cared about children. He was the Executive Director of the CCIU about thirty years ago.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL**

Twenty years ago Mr. Landis recognized the need for a program for teenage students with severe mental health issues. REACH was established for those living in Chester County who are diagnosed with a severe mental disorder.

REACH aids adolescent ages 14-21 so they may return to a regular school setting.

TEACH (Therapeutic Education Advancing Children's Horizons) reaches out to children ages 6-13.

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Mr. Gaspar reported that the Athletics and Student Activities Committee Met May 15, 2018. Spring sports are coming to an end and discussed the athletic fields.

**ATHLETICS AND
STUDENT ACTIVITIES
COMMITTEE**

Mr. Gaspar reported that the Facilities Committee met May 15, 2018 and discussed the budget for summer projects.

**FACILITIES
COMMITTEE**

Mr. Tenga reported that the Budget and Finance Committee met on May 15, 2018. Discussion revolved around school lunch prices Hopewell, Penn's Grove and High School student breakfast prices will go up by twenty-five cents and the lunch prices at each of these schools will go up by five cents.

**BUDGET AND
FINANCE COMMITTEE**

Hopewell has applied for CEP (Community Eligible Provision). If this is received then breakfast and lunches at Hopewell will be free.

Mr. Olson stated that the technology committee met prior to the board meeting. The items discussed were Blackboard, the emergency tip line, and returning of the iPads and printers.

**TECHNOLOGY
COMMITTEE**

Jordan Bank will be taking a field trip to the Strausburg Railroad on Thursday, May 17, 2018. Field Day will be May 18, 2018. Moving up ceremonies for kindergarten will take place May 22, 23 and 24, 2018.

**STUDENT
REPRESENTATIVE'S
REPORT**

On Friday, May 25, 2018 students will take a walking trip to Memorial Park to learn about Memorial Day.

At Elk Ridge, transitioning activities for first grade will take place for parents on Monday, May 30, 2018, 8:30 a.m. and for students, June 5 & 6, 2018.

The first grade Philadelphia Zoo trip was a success and Elk Ridge wants to thank community members who visited the school and participated in Careers on Wheels.

On Wednesday, May 9, 2018 Elk Ridge hosted Title I Family Read Night and the Splash program was successful. Elk Ridge thanks the students and staff at the YMCA.

Nottingham's Envirothon team earned first place in several events and on May 3, 2018, thirteen students participated in the Special Olympics in Coatesville.

On May 9, 10 and 11, 2018 Nottingham's fourth grade students visited the Harrisburg Capital. They were able to visit the House floor and ask questions about state government.

On May 16, 2018, Nottingham band and chorus will present their spring concert at Penn's Grove School beginning at 7 p.m.

Hopewell's Envirothon team competed at the Chester County Envirothon and the sixth grade team took first place in the middle school category.

Hopewell students participated in Career Day on May 10, 2018 and on May 11 over four hundred mothers, grandmothers and aunts attended the annual Moms and Muffins Mother's Day celebration.

The Hopewell Jazz Band and Choral Ensemble will be competing in Music in The Parks at Hershey Park.

At Oxford Area High School, Keystone and AP Exams are currently being taken and students are preparing for finals.

Mr. Woods reported that on Friday, May 25, 2018, OAHS will hold its twentieth Distinguished Alumni ceremony. This year's inductees are James Pebble, Sue Melrath and Heather Hillway.

REPORT OF SCHOOL PROGRAMS

Congratulations to five seniors who will graduate from the Pennock's Bridge Technical College High School campus as members of the National Technical Honor Society. These students are Anthony Bryant, Victor Gates, Lauren McNair, Lizeth Mercado-Salinas and Jaclynn Mills

Congratulations to Dante DiFrancesco who was named to the All-Star team for the 2017-18 Chester County Academic Competition.

The district along with the Department of Agriculture, will be hosting a free children's summer meal program. Breakfast and lunch will be provided at no cost to children 18 and under, Monday through Thursday, at Hopewell Elementary School. The program will begin July 2, 2018 and run through August 2, 2018 except on July 4, 2018.

NEW BUSINESS

On motion by Mr. Severino, seconded by, Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel:

PERSONNEL- PROFESSIONAL

Resignations

Name: Rachel Bixler
Position: Special Education Coordinator, District
Effective: May 9, 2018

Name: David Celentano
Position: Special Education Teacher, Oxford Area High School
Effective: June 15, 2018

Appointment

Name: Dana Webb
Position: Special Education Teacher, Oxford Area High School
Appointment: Temporary Professional Employee
Salary: Step 1 B, \$48,238 + \$250
Effective: August 22, 2018
Replacing: Jill Severino, Resigned

Extended School Year Appointments

Dates: July 9, 2018 through August 2, 2018
Teachers: Maureen Colgan, Michele Drager, Julie Gillund
Gillund, Elizabeth Hanna, Diane Healy, Geralynn Hurley, Stephanie Intonato, Carolyn McCarron, Alyssa Robinson, Alicia Shoop
Stipend: \$36.00 per hour

Title I/III Federal Programs Summer School Appointments

Dates: July 9, 2018 through August 2, 2018
 Teachers: Elizabeth Baity, Germaine Baughman, Danielle Duncan, Rebekah Finnegan, Jessica Foster, Andrea Gillinger, Zachery Hamilton, Kara Hunsicker, Christina McConnell, Allison Olsen, Lauren Sharp, Donna Stinebaugh, Hannah Thompson, Nicole Hendrickson-Tartar
 Stipend: \$36.00 per hour

Summer School Nurse Appointments

Dates: July 9, 2018 through August 2, 2018
 1 Nurse Daily: Wendy Boyd, Joanna Dugger, Dawn Little
 Stipend: \$36.00 per hour

Art Academy

Dates: July 9, 2018 through July 26, 2018
 Teachers: Emily Horning
 Stipend: \$36.00 per hour

Computer Science Coding Academy

Dates: July 9, 2018 through July 12, 2018
 Teacher: Jason McLead
 Stipend: \$36.00 per hour

Math Academy

Dates: July 9, 2018 through July 12, 2018
 Teacher: Kristina Spano
 Stipend: \$36.00 per hour

Music Academy

Dates: July 9, 2018 through July 26, 2018
 Teachers: Ryan Maule, Lisa Summers
 Stipend: \$36.00 per hour

STEM Academy

Dates: July 23, 2018 through July 26, 2018
 Teacher: William Kromer
 Stipend: \$36.00 per hour

Young Authors Academy

Dates: July 16, 2018 through July 19, 2018
 Teacher: Karen Gegan
 Stipend: \$36.00 per hour

Youth Fitness Academy

Dates: July 9, 2018 through July 12, 2018
 Teacher: Karly Herb
 Stipend: \$36.00 per hour

Change in Resignation Effective Date

Name: Diane Healy
Position: Special Education Teacher, Hopewell School
Effective: From: June 15, 2018
To: August 3, 2018

Change in Effective Date

Name: Chad Kinsey
Position: Special Education Director, District
Effective: From: To Be Determined
To: May 25, 2018
Replacing: Carole Clancy, Resigned

Leave of Absence

Name: Michael Walling
Position: Math Teacher, Oxford Area High School
Type: Excess Family Illness
days: up to 34.5 days
Effective: April 23, 2018 through the end of the 2017-2018 school year

Sabbatical

Name: Dorothy Coldiron
Position: Social Studies Teacher, Oxford Area High School
Type: Sabbatical
Effective: March 29, 2018 through March 29, 2019

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by, Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following non-professional personnel:

**PERSONNEL-NON-
PROFESSIONAL**

Retirement

Name: John Benson
Position: Custodian, Penn's Grove School
Effective: July 6, 2018

Resignation

Name: Dawn Hart
Position: Instructional Aide-Special Education, Hopewell School
Effective: May 4, 2018

Appointment

Name: Cristina Jimenez
Position: Custodian, District
Salary: \$11.00 per hour
Effective: TBD
Replacing: John Benson, Retired

Name: Jeffrey Roark
Position: Custodian, District
Salary: \$11.00 per hour
Effective: May 16, 2018
Replacing: Richie Gliem, Retired

Extended School Year Instructional Aide Appointments

Dates: July 9, 2018 through August 2, 2018
Instructional Aides: Peggy Bachman, Ronda Crescenzo, Nicole Donovan,
Ashley Haavistola, Kathleen Mack,
Stipend: \$11.65 per hour

Title I Federal Programs Summer Instructional Aide Appointments

Dates: July 9, 2018 - August 2, 2018
Instructional Aide: Celia Holmes, Janet D'Antonio,
Stipend: \$11.65 per hour

Title III Federal Programs Summer Instructional Aide Appointments

Dates: July 9, 2018 - August 2, 2018
Instructional Aide: Liliana Lemus, Luz Tellez Rios
Stipend: \$11.04 per hour

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by, Mr. Gaspar, BE IT RESOLVED, **VOLUNTEERS**
That the Oxford Area Board of School Directors hereby approves the
following volunteers:

JENNIFER BAKER, LUZDELIA BOYER-ARROYO, LIEN CHIN BRAKE, JILL BROWN,
THOMAS CAVE, DANIEL COMBS, JOAN LOUISE DUNHAM, DAMION HAM, SARAH
KILPATRICK, KELLY LAFFERTY, SARA LUNACONTRERAS, BOBBIE JO MILLER, ALMA
DELIA MORALES, CURTIS NESBITT, RUSSELL OATMAN, IVELISSE TRINIDAD, MARK
VINCIGUERRA, PAUL WILLIAMS, CHRISTINE WOOD, JANE YESILONIS

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mr. Tenga, BE IT RESOLVED, **CONSENT AGENDA**
That the Oxford Area Board of School Directors hereby approves the
following consent agenda items:

Course Supplemental Technology (APP)

- Temporary approval of the course supplemental Technology (APP) as per attached list.

Drivers Education Skills Testing

- Approval of the Letter of Intent to the Chester County Intermediate Unit regarding the Drivers Education End of course Skills Test as per attached.

Course Approval

- Approval to take two courses at Drexel University is granted to David A. Woods, as per the superintendent contract dated July 1, 2016.

Maintenance Contracts

- Contract with Metro Elevator for monthly maintenance of hydraulic passenger elevators and wheelchair lifts throughout the district beginning July 1, 2018 through June 30, 2019 in the amount of \$9,716.00
- Contract with Filter Services, Inc. for HVAC filter change services beginning July 1, 2018 through June 30, 2021 in the amount of \$36,732.37 for the 2018-2019 school year.
- Contract renewal with Tozour Trane for a full maintenance agreement for the chillers at Jordan Bank, Elk Ridge and Nottingham Elementary Schools, beginning July 1, 2018 through June 30, 2019 in the amount of \$27,738.00 for the 2018-2019 school year.
- Contract renewal with Tozour Trane for full labor agreement for the chillers at Penn's Grove Middle School, beginning July 1, 2016 through June 30, 2019 in the amount of \$26,000.00 for the 2018-2019 school year.
- Contract renewal with Tozour Trane for full labor agreement for the chillers at the High School beginning July 1, 2016 through June 30, 2019 in the amount of \$86,818.00 for the 2018-2019 school year.
- Contract renewal with Bonfitto for maintenance and repair to district boilers beginning July 1, 2015 through June 30, 2019 in the amount of \$8,330.00 for the 2018-2019 school year.
- Contract renewal with Kistler O'Brien for inspection and maintenance services of fire extinguishers beginning July 1, 2018 through August 30, 2019 in the amount of \$2,006.95.
- Contract renewal with SAH, Inc. for security and fire monitoring services throughout the District beginning July 1, 2018 through June 30, 2021 in the amount of \$3,160.00 for the 2018-2019 school year.
- Contract renewal with Siemens Industry, Inc. for fire and life safety equipment, district wide, beginning July 1, 2018 through June 30, 2021 in the amount of \$67,929.00 for the 2018-2019 school year.
- Contract renewal with Siemens Industry, Inc. for building automation system district wide beginning July 1, 2018 through June 30, 2021 in the amount of \$71,518.00 for the 2018-2019 school year.

- Contract with Frey Lutz for building automation systems and temperature controls for Hopewell Elementary School beginning July 1, 2017 through June 30, 2020 in the amount of \$49,072.00 for the 2018-2019 school year.
- Contract renewal with NRG Building Services for building automation systems and temperature controls for Penn's Grove Middle School beginning July 1, 2018 through June 30, 2021 in the amount of \$13,715.00 for the 2018-2019 school year.
- Contract with U.S. Water for water treatment services throughout the district in the amount of \$9,010.00 for the 2018-2019 school year.
- Contract renewal with Wayman Fire Protection, Inc. for testing and inspection of fire safety equipment at Hopewell Elementary School, Penn's Grove Middle School and Oxford Area High School beginning July 1, 2018 through June 30, 2019 in the amount of \$2,900.00.
- Contract renewal with Premium Power Services, LLC for service and maintenance of generators throughout the district beginning July 1, 2018 through June 30, 2021 in the amount of \$3,082.44 for the 2018-2019 school year.
- Contract renewal with Qware CMMS for use and maintenance of district work orders beginning July 1, 2016 through June 30, 2019 in the amount of \$2,300.00 for the 2018-2019 school year.
- Contract renewal with JMSI Environmental Corp for Right-to-Know/MSDS Compliance beginning July 1, 2016 through June 30, 2019 in the amount of \$3,200.00 for the 2018-2019 school year.
- Contract with Site Specific Design Inc. for semi-annual maintenance and service to pump stations at Elk Ridge, Nottingham, Hopewell, High School and the Complex beginning July 1, 2018 through June 30, 2019 in the amount of \$7500.00.
- Contract with Western Pest Services for pest control district wide beginning July 1, 2018 through June 30, 2019 in the amount of \$6,810.24.

Annual Appointments

- The appointment of Branch Banking and Trust Company (BB & T), Fulton Bank, PNC Bank, WSFS, First Resource Bank, Pennsylvania School District Liquid Asset Fund, the Pennsylvania Local Government Trust, Univest Bank and Trust Company and Huntington Bank as depositories for 2018-2019.

Ratification of Bids

- Custodial Supplies Bid purchases by the Oxford Area School District as follows:

Calico Industries	\$829.84
Imperial Bag & Paper	68.00
Indco	887.00
Interboro	152.80
Interline	2,055.52
L J C Distributors	103.75
Office Basics	3,458.01
Philip Rosenau	2,334.10
Pyramid School Products	579.00
T. Frank McCalls	3,165.59
W.B. Mason	1,019.80
	<u>\$ 14,653.41</u>

- Playground/Landscape Mulch Bid purchases by the Oxford Area School District:

M&M Landscaping, LLC	\$ 3,543.75
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Ratification of 2018-2019 Chester County Joint Purchasing Board's Award for:

- Copy Paper Bid purchases by the Oxford Area School District as follows:

Office Basics	\$ 27,820.80
W.B. Mason	2,949.38
Lindenmeyer Monroe	531.36
	<u>\$ 31,301.54</u>

- Binder Combs/Lamination Bid purchases by the Oxford Area School District as follows:

Acco Brands USA, LLC d/b/a GBC	\$ 671.92
Quill	367.32
	<u>\$ 1,039.24</u>

Rejection of Bids

- Approval to reject the 2018 janitorial services bids from all qualified bidders.

Appointment of Auditor

- Approval of the appointment of Barbacane, Thornton & Company LLP, for an Audit of the General Purpose Financial Statements of the Oxford Area School District for the year ending June 30, 2018, at the cost of \$21,693.00.

Student Participation Fees

- High School Sport \$75
- Penn's Grove Sports \$50
- High School Parking \$50

Annual Appointments

School Physician

- Appointment of Children's Hospital of Philadelphia Care Network as the school district's physician for the 2018-2019 school year at a rate of \$125 per hour.

School Dentist

- Appointment of Dr. Drew C. Eckman, DDS as the school district's dentist of the 2018-2019 school year at a rate of \$65 per hour.

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the contract of Michael Garrison, Director of Human Resources, for a term of five (5) years commencing July 1, 2018 through June 30, 2023 as per attached.

**DIRECTOR OF
HUMAN RESOURCES
CONTRACT**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes the Administration to work with PFM Financial Advisors LLC as Independent Financial Advisor, RBC Capital Markets as Underwriter, Saul Ewing as Bond Counsel and the District's Solicitor, to proceed with the issuance of General Obligation Bonds in the estimated amount of \$8.6 million, the proceeds of which will be used towards the refinancing of the outstanding variable rate Series A of 2007 Notes and the Series C of 2007 Notes.

**2018 BOND
REFINANCE**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2018-2019 General Fund Budget in the amount of \$69,268,862.00 as prepared on Form PDE 2028.

**FINAL BUDGET
ADOPTION
2018-2019**

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2018-2019 Capital Reserve Fund Budget in the amount of \$1,298,000.00, as per attached.

**CAPITAL RESERVE
FUND BUDGET
2018-2019**

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED
That the Oxford Area Board of School Directors hereby approves the
removal of the tax penalty for parcel #690500270000 in the amount of
\$985.66 as per the attached.

TAX PENALTY

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves that
taxes are levied for school purposes for the school year beginning
July 1, 2018 subject to the provisions of the Local Tax Collection
Law as follows:

**2018 ANNUAL TAX
LEVY**

1. Real estate tax. Real estate tax of 31.1484 mills on the assessed value of all real estate property taxable for school purposes in the School District. (Levied under School Code §672.)
2. Interim real estate tax. Interim real estate tax of 31.1484 mills on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code §677.1.)
3. Utility realty used to generate electricity. The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of "utility realty" under §8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as "utility realty" prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Act.
4. Tax due date/delinquent status.
 - a. The real estate tax is due and payable July 1, 2018, and this will be the date of the tax notice issued to the owner for real state tax other than interim real estate tax. Unless installment payment has been elected under the Oxford Area School District Real Estate Tax Installment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner - by October 31, 2018, for tax other than interim real estate tax.

- b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
- 5. Discount and penalty. All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice by August 31, 2018, for tax other than interim real estate tax. Unless installment payment has been elected under the Oxford Area School District Real Estate Tax Installment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of tax notice - by October 31, 2018, for other than interim real estate tax.
- 6. Severability. The provisions of the resolution are severable and if any section, clause, sentence, part or provision is determined to be illegal, invalid, or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this School District that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.
- 7. Continuation of other taxes. The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:
 - a. Real estate transfer tax. Real estate transfer tax of 1% (School District receives .5% and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)
 - b. Earned income and net profits tax. Earned income and net profits tax of between 1% and 1.5%, depending on the municipality in which the taxpayer resides. (School District receives .5% and municipalities receive between .5% and 1%. The .5% School District tax levied under the Local Tax Enabling Act, Act 511.)

Aye: 9 Nay: 0

On motion by Mr. Severino, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2018, under the provisions of the Homestead Property Exclusion Program (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

**2018 HOMESTEAD
AND FARMSTEAD
EXCLUSIONS**

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate reduction for the school year beginning July 1, 2016:
 - a. Gambling tax refunds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay the School District during the school year pursuant to Act 1, 53 P.S. §6926.505(b), as property tax reduction allocation funded by gambling tax funds, the amount of \$1,528,406.82.
 - b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. §6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$38,294.36.
 - c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,566,701.18.
2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. §8584(i), and Act 1, 53 P.S. §6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
 - a. Homestead property number. The number of approved homesteads within the School district is 5,631.
 - b. Farmstead property number. The number of approved farmsteads within the School District is 187.
 - c. Homestead/Farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 5,818.
3. Real estate tax reduction calculation. The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$1,566,701.18 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 5,818 the maximum real estate tax reduction amount applicable to each approve homestead and to each farmstead is \$269.28. Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board,

considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount an additional aggregate amount of \$7,727.61 will be available during the school year for the real estate tax reduction applicable to approximately 5,818 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$1.31. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$269.28, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$270.59.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$270.59 by the School District real estate tax rate of 31.1484 mills, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$8,687.00 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$8,687.00.
5. Homestead/farmstead exclusion authorization - July 1, 2018 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$8,687.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$8,687.00. For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

Aye: 9 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Sunday, May 20, 2018, Cecil College Early College Academy Graduation, 3 p.m.
 Thursday, May 31, 2018, TCHS Graduation, 7 p.m., Oxford Area High School
 Friday, June 1, 2018, OAHs Graduation, 7 p.m., Oxford Area High School
 Tuesday, June 12, 2018, Student Activities Committee, 6:30 p.m., Administration Building

Tuesday, June 12, 2018, Facilities & Safety Committee, 6:45 p.m., Administration Building

Tuesday, June 12 2018, Work Session, 7 p.m., Administration Building

Tuesday, June 19, 2018, Technology Committee, 6:30 p.m., Administration Building

Tuesday, June 19, 2018, Regular Meeting, 7 p.m., Administration Building

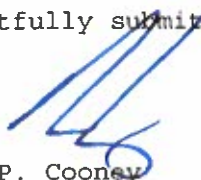
The Board met in executive session on May 8, 2018 to discuss personnel matters.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

On motion by Mr. Severino, seconded by Mr. Gaspar, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:28 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary