

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, April 17, 2018, in the District Board Room. The meeting was called to order at 7:00 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Gary E. Olson, Member
Howard S. Robinson, Member
David M. Severino, Member
Jenifer A. Warren, Member

ROLL CALL

ABSENT WAS:

Mark V. Patterson, Vice President

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Olson, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the April 17, 2018 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mr. Tighe allowed time for public comment. There was none.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by Mr. Olson, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the March 13, 2018 Work Session and the March 20, 2018 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Mr. Woods introduced James Canaday, Principal of Oxford Area High School who recognized Michael Fazio. Michael qualified in the 100 Meter and 200 Meter Freestyle at the PIAA Boys Championship swim meet. This is the second year Michael has qualified for the championship swim meet.

**SUPERINTENDENT'S
REPORT**

Mr. Woods introduced Mr. Raymond Rinaldi, Esq., solicitor for the district. Mr. Rinaldi reminded the public and board members that recent events in the district are under investigation and specifics of the investigation and the student cannot be discussed.

On motion by Mr. Olson, seconded by Mr. Gaspar, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following financial reports.

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
 - d. Other Programs Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mr. Olson, seconded by Mr. Gaspar, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following bill lists for payment:

PAYMENT OF BILLS

April 2018

General Fund	\$4,121,246.39
Cafeteria Fund	\$72,461.03
Capital Projects Fund	\$10,812.15
Payroll Distribution	\$2,620,592.86

Aye: 8 Nay: 0

REPORTS

Mr. Robinson reported that recently the CCIU conducted a survey which
revealed that many people do not know about all the programs
provided by the CCIU. This month Mr. Robinson reported on the
Migrant Education program in Oxford.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL**

There is an after school program at Penn's Grove for grades 7-12.
This is the 21st Century program. Oxford shared a \$400,000 grant
with Avon Grove School District for this program. 21st Century is in
its fourth year at Oxford and has seventy-six students who
participate.

There is an elementary program at Hopewell School for grades K-6.
This program is also part of a shared \$300,000 grant with Avon Grove
School District and is in year three. This program has eighty
students participating.

An Early Intervention class is also offered at Jordan Bank School
for children who are pre-Kindergarten and who need special services.

On motion by Mr. Olson, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 8 Nay: 0

Mr. Tenga reported the Chester County School Boards Legislative Council met on March 28, 2018.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE**

Blake Emanuel of Phoenixville, provided the committee with a recap of House Bill 1308, legislation she is introducing with the assistance of Representative Warren Kampf. The legislation would provide school districts with greater discretion in school suspensions, notifying law enforcement, and mandatory school suspensions/expulsions.

There are efforts underway to provide a menu of options to replace the Keystones as a graduation requirement, such as Senate Bill 660.

Also, a bill is being developed that would require school districts to join a regional health care consortia.

House Bill 1213-This bill would limit a district's right to appeal an assessment.

Senate Bill 383- This bill permits school boards to adopt policies allowing school personnel to have access to firearms on the grounds of a public school. Also, Governor Wolf has formed a School Safety Taskforce.

Senate Bill 521-CPR Instruction: The bill would add a hands-only, 30 minute CPR instruction to the state education curriculum for high school students. First and second considerations are set on the Senate Calendar.

Senate Bill 2-This bill would create ESA's for students in low performing schools is proceeding also.

The Legislative Breakfast is this Friday in Downingtown.

On motion by Mr. Olson, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Tenga, Chester County School Boards Legislative Council Representative.

Aye: 8 Nay: 0

Chrissy Peabody gave a brief overview of upcoming end of the year events. She thanked the moms and sons who attended the recent Mother/Son event in March. PTO is looking forward to the Father/Daughter event on Saturday, April 21, 2018.

**LIAISON WITH
PARENT-
TEACHER
ORGANIZATION**

The final bus ride for seniors will take place Wednesday, May 30, 2018. This is an opportunity for all the seniors to take a bus ride

past all the schools they attended. People are encouraged to come out and cheer on the seniors.

Mr. Olson stated that the technology committee met prior to the board meeting. The items discussed were a safety tip line, available to all students, staff and community members. This will allow anyone to report safety issues in a variety of categories.

TECHNOLOGY
COMMITTEE

Gaggle was discussed as well. This service scours email and the Cloud and flags threatening words and pictures to detect issues.

Ipads will be collected from students at the High School and Penn's Grove and the next update of the Ipad Operating System will be installed.

2018-2019 Kindergarten Registration is taking place this week in Jordan Bank Library from noon until 3 p.m., and from 4 p.m. to 7 p.m. today through Thursday and on Friday of this week from 9 a.m. to 3 p.m. Media Mennonite Church congregation and specifically John Federoff, Lynda and Corly Kinsey, and Jesse, Melanie, and Bree Johnson, for painting and repainting over 100 bumblebees on the playground and its entrance on the morning of Saturday, April 21, 2018.

STUDENT
REPRESENTATIVE'S
REPORT

At Elk Ridge they handed out over 3,400 Bee Tickets for positive behavior during the month of March. Thanks to Mrs. James for coordinating the Mobile Ag Lab.

First grade is preparing for their Philadelphia Zoo trip, second grade is preparing for their Colonial Plantation trip and also for their SPLASH program with Jennersville YMCA.

Saturday, April 28, 2018 is the Elk Ridge Rockies' Reading challenge baseball game night with the Wilmington Blue Rocks.

On March 29, 2018, Nottingham hosted their Fine Arts Night and PTO Food Truck Event. In addition, Nottingham Band Students joined in with Lincoln University Express Jazz Combo for a special concert in the Nottingham Gymnasium.

A big thank you to Mrs. Andress, Nottingham Art Teacher; Mrs. Summers, Nottingham Music and Band Teacher and Mrs. McCaskey, Nottingham Music and Choral Teacher and PTO Volunteer, Laura Lester.

On April 16, 2018 the Nottingham students attended the Pennsylvania Philharmonic Orchestra, "Soundsational" performance in the Penn's Grove Auditorium. The Nottingham Family would like to thank Mr. Woods, Dr. Billings-Jones and Mrs. Motes for coordinating and organizing this event. Nottingham would also like to thank Mrs. Lisa Kell and Mrs. Debbie Jamison, for their assistance in arranging and transporting the Nottingham students to and from Penn's Grove due to the inclement weather.

A big Thank You to ATP teachers, Mrs. Shelley and Mrs. Melrath for organizing their ATP students to coordinate the Nottingham Penny Wars. The Nottingham students collected a total of \$1,678.76 which was raised in coordination with the High School Honor Society fundraiser. Congratulation to the following classes who earned

Nottingham "Hungry Hornet" positive behavior cafeteria award for the month of March: Mrs. Heffner, Mrs. Stoltzfus, Mrs. Soule and Mrs. Heeter.

At Hopewell, PSSA's are underway. Hopewell is very proud of the students and all their hard work.

Congratulations to Mr. Maule and the Hopewell Band for their performance at the district band concert. Students enjoyed the Pennsylvania Philharmonic concert at Penn's Grove on April 16, 2018.

On April 4, 2018 Penn's Grove's Chester County Futures students presented, at Longwood Gardens, their Spring 2018 Enrichment presentations on "What we learn from Nature: Designing Homes".

Forty students from Penn's Grove were invited to participate in Fun Friday on April 13, 2018.

PSSA's are under way and Keystone Exams will begin in May for our Algebra students.

This month Penn's Gove collected 530 new Hot Wheels cars for the Eli Seth Matthews Foundation. The cars were collected to help spread the word about Childhood Leukemia. We have already sent Hot Wheels with Penn's Grove students to Scotland, England, Dominican Republic, Bahamas and Mexico. If you are taking a trip and would like to help them spread the word, please email Mrs. Bartnik at Penn's Grove.

At Oxford Area High School students are preparing for prom, AP Exams, Keystone Exams and graduation.

The guidance department just held their annual College and Career fair with over thirty-eight college and career representatives in attendance. An admissions representative from Drexel University spoke to all eleventh grade English classes about college essay writing.

On April 18, 2018, guidance will be holding a quick decision day with Delaware County Community College. Any senior who has plans to attend the community college after high school may show up and complete an application, and set up a placement test.

Mr. Woods congratulated Oxford Area High School Mathematics and Computer Science Teacher, Scott Wooddell. Mr. Wooddell is the Oxford Area School District, 2018 recipient of the Citadel Heart of Learning award. Mr. Wooddell received five hundred dollars for classroom use. Mr. Wooddell is one of fifteen finalists for the County Heart of Learning Award which will be presented at a banquet on May 8, 2018.

REPORT OF SCHOOL PROGRAMS

Congratulations to Oxford Area High School sophomore, Miranda Nyland who was selected as a member of Pennsylvania Music Educators Association All State Chorus.

Congratulations to Oxford Area High School students who were recently selected to march with the Cavalcade of Bands, Honor Band at the 2019 Tournament of Roses parade, to be held New Year's Day in Pasadena, California. Junior Quinton Hartert, sophomores Bryan

Brenneman and Julia Hartman, Rachel Peak, Jenna Benke, Miranda Nyland and Jessica Stewart. Freshman CJ Evans-Ralston, Darrelle Zavala, Caleb McCartney and Gavrielle Goldie.

The 2018 STING, Southern Chester County Youth Football Camp for students grades second through eighth will be held Monday, June 18 through Thursday, June 21, 2018, 10 a.m. to 3 p.m. at the Penn's Grove School practice field. Camp will be conducted by the Oxford Area High School Football Coach and staff.

For more information please visit the district website www.oxfordasd.org.

The district will host a Federal Programs Parent meeting on Monday, May 7, 2018, 6-7 p.m. at Hopewell Elementary School. This meeting is for parents of Title I and Title III student.

NEW BUSINESS

Doug Henderson, East Nottingham Township spoke regarding athletic eligibility of students in private schools to play sports at OASD.

Larry Borst, West Nottingham Township, asked why parents were not notified of a recent incident at the district.

Patricia Brennan, East Nottingham Township, spoke regarding recent issue at the district.

Officer Chris Coverly, Oxford Borough Police Department. Spoke regarding the recent issue at the district.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE
PLACED ON THE
AGENDA**

On motion by Mr. Olson, seconded by, Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel:

**PERSONNEL-
PROFESSIONAL**

Retirement

Name: Diane Healy
Position: Special Education Teacher, Hopewell School
Effective: June 15, 2018

Resignation

Name: Angela Wilbanks
Position: Social Studies Teacher, Penn's Grove School
Effective: April 9, 2018

Aye: 8 Nay: 0

On motion by Mr. Olson, seconded by, Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following non-professional personnel:

**PERSONNEL-NON-
PROFESSIONAL**

Retirement

Name: Linda Passalacqua
Position: Cafeteria Supervisor, Oxford Area High School
Effective: June 14, 2018

Appointments

Name: Rosemary Bauer
Position: Cafeteria Aide 2/182, Elk Ridge School
Salary: \$10.37 per hour
Effective: April 18, 2018
Replacing: Helen Schaible, Resigned

Name: Jamie Wooten
Position: Accounts Payable, District
Salary: \$17.74 per hour
Effective: April 18, 2018
Replacing: Adrienne Stanton, Resigned

Aye: 8 Nay: 0

On motion by Mr. Severino, seconded by, Mr. Robinson, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following volunteers:

VOLUNTEERS

BETHANY ATKINSON, RACHEL BAILEY, KARI BARNES, TIFFANIE BEAM, KRISTA
BENDIS, JENIEFFER BOYD, MELISSA BROWN, LISA BURNS, DENISE CABRERA,
MAUREEN CZACHOROWSKI, ERIKA DORSEY, LENA DOUGHERTY, KELLY FARKAS, MARY
GEORGE, MEGAN HENDRY, JACOB MAENNER, KELSEY BRIEGH MAHALA, MICHAEL MALM,
ELIZABETH ANN MCLAUGHLIN, JANET MEILER, VICTORIA MILLER, CHRISTOPHER
OBENCHAIN, ELIZABETH PALMER, MITCHELL SCOTT PERRY, HEATHER PHILLIPPE,
JAMES PRICE, JANICE PRICE, SUZANNE PYLE, KELLY RANDINELLI, MICHAEL RUTH,
REBECCA SMITH, NATALIE STEVENSON, MANDY TALLEY, JOHANA TENORIO-OCAMPO,
IRVING TRUSLOW, MARC WARD, HOPE LINDORIS WOODARD, KATHLEEN ZERA

Aye: 8 Nay: 0

On motion by Mr. Severino, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following consent agenda items:

CONSENT AGENDA

Course Supplemental Technology (APP)

- Temporary approval of the course supplemental Technology (APP) as per attached list.

Removal of Uncollectable Tax Liens

- Removal of uncollectable tax liens from the system of the Chester County Tax Claim Bureau.

Tuition Waiver

- Approval of a tuition waiver for student xxxxxx0732 for the remainder of the 2017-2018 school year as per attached.

Calendar Revision

- Approval of the calendar revision to add 2.5 Act 80 days to the 2017-2018 school year as per attached.

District Special Education Plan

- Approval of the Oxford Area School District Special Education Plan Report as per attached.

Section 1302 Students

- Students named on the attached list to be considered a resident of the school district for the 2017-2018 school year in accordance with Section 1302 of the Public School Code.

Aye: 8 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby commits an additional \$2,500,000.00 of the General Fund's Unassigned Fund Balance as follows:

**GENERAL
UNASSIGNED
FUND BALANCE
COMMITMENTS**

\$2,250,000 to Capital Projects Reserve
\$250,000 to Healthcare Reserve

Aye: 8 Nay: 0

On motion by Mr. Severino, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the transfer of \$2,000,000 of the General Fund Committed Capital Projects balance to the Capital Reserve Fund.

**GENERAL FUND
TRANSFER**

Aye: 8 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Gaspar, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the following:

**2018-2019
PROPOSED FINAL
GENERAL FUND
BUDGET**

1. The proposed Final General fund Budget of the School District for the 2018-2019 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final General Fund Budget of the School District for the 2018-2019 fiscal year and shall be made available for public inspection after this date.

2. At least ten (10) days before the date scheduled for adoption of the Final General Fund Budget, the Secretary shall advertise Notice of Final Budget. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

Aye: 8 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, May 8, 2018, Student Activities Committee 6:30 p.m. Administration Building
Tuesday, May 8, 2018, Facilities Committee 6:45 p.m. Administration Building
Tuesday, May 8, 2018, Work Session, 7 p.m., Administration Building
Tuesday, May 15, 2018, Budget and Finance Committee, 6 p.m., Administration Building
Tuesday, May 15, 2018, Technology Committee, 6:30 p.m., Administration Building
Tuesday, May 15, 2018, Regular Meeting, 7 p.m., Administration Building
Sunday, May 20, 2018, Cecil College Early College Academy Graduation, 3 p.m.
Thursday, May 31, 2018, TCHS Graduation, 7 p.m., Oxford Area High School
Friday, June 1, 2018, OAHS Graduation, 7 p.m., Oxford Area High School
Tuesday, June 12, 2018, Student Activities Committee 6:30 p.m. Administration Building
Tuesday, June 12, 2018, Facilities Committee 6:45 p.m. Administration Building
Tuesday, June 12, 2018, Work Session, 7 p.m., Administration Building
Tuesday, June 19, 2018, Budget and Finance Committee, 6 p.m., Administration Building
Tuesday, June 19, 2018, Technology Committee, 6:30 p.m., Administration Building
Tuesday, June 19, 2018, Regular Meeting, 7 p.m., Administration Building

The Board met in executive session on April 17, 2018 to discuss legal matters.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

Jennifer Cates, Madison Chambers, Jay Messa, Patricia Brennan and several others addressed the board regarding the same issue which occurred last week in the district.

**RECOGNITION OF
VISITORS**

On motion by Mr. Olson seconded by Mr. Severino, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:48 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary