

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, March 27, 2018, in the District Board Room. The meeting was called to order at 7:04 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Joseph E. Tighe, President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Gary E. Olson, Member
Howard S. Robinson, Member
David M. Severino, Member
Jenifer A. Warren, Member

ABSENT WAS:

Stephen R. Gaspar, Member
Mark V. Patterson, Vice President

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Olson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
March 27, 2018 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 7 Nay: 0

Mr. Tighe allowed time for public comment. There was none.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by Mr. Olson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
minutes of the February 13, 2018 Work Session and the February 20,
2018 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 7 Nay: 0

Mr. Woods yielded his time to Dr. Margaret Billings-Jones who reported
on the district for the month of March.

**SUPERINTENDENT'S
REPORT**

Changes in the federal law that moved from NCLB (No Child Left Behind) to ESSA (Every Student Succeeds Act), beginning in 2015 were addressed. The new guidelines require 95% participation in state testing for the 2017-2018 school year. Parents who opt out of testing for religious or other reasons affect the ranking of the district since students who do not test will be determined as non-proficient.

Family Read night was held on March 14, 2018. Students and parents enjoyed a basketball themed story, read by the librarian.

Currently the district has 35 students who are considered homeless. Dr. Billings-Jones highlighted what action the district takes to ensure these students continue to receive an education, by providing transportation, if necessary, and food to the families in the form of food bags provided through Oxford Neighborhood Services and Chester County Food Bank.

On motion by Mr. Severino, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports.

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
 - d. Other Programs Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 7 Nay: 0

On motion by Mr. Olson, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 7 Nay: 0

On motion by Mr. Olson, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

March 2018

General Fund	\$6,318,215.17
Cafeteria Fund	\$67,255.25
Capital Projects Fund	\$0
Payroll Distribution	\$1,740,199.95

Aye: 7 Nay: 0

REPORTS

Mr. Robinson spoke about the "Head Start" Program. This program is run by the Chester County Intermediate Unit and is located in our Hopewell School. This is a Federal program with Federal guidelines.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL**

For children to qualify for the program, parents must be below a certain income level. Many factors go into calculating this figure.

Mr. Robinson visited Dr. Nicole Addis and Hopewell School on March 26, 2018 to see the program in action. Tamara Acuna is the CCIU supervisor, Danielle Corda is the classroom teacher and Sharon Fitzgerald is the Home and Family Service Worker for the program.

The class consists of seventeen children between the ages of three and five years old. The class runs 180 days from 8 a.m. to 2 p.m. Students are provided with breakfast and lunch each day.

On motion by Mr. Olson, seconded by Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Intermediate Unit and Technical College High School Representative.

Aye: 7 Nay: 0

Mr. Tenga reported the Governor's proposed budget calls for \$32.9 billion in spending which is an increase of \$1 billion or 3.1%.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE
REPRESENTATIVE**

This includes increases in education spending of \$100 million for basic education, \$40 million increase in Pre-K Counts and Head Start, \$20 million increase for special education, \$15 million increase for the State System of Higher Education, \$10 million increase for Career and Technical Education, \$40 million for PA Smart, \$25 million for STEM related education programs and \$74 million increase to serve individuals with intellectual disabilities and autism.

To increase revenue, it proposes a severance tax on natural gas extraction, a \$30 million increase from gaming expansion, and \$1 billion in new recurring revenue from revenue enhancements enacted over the past two years.

It was noted that school district pension costs are anticipated to increase by \$150 M statewide and special education costs are expected to increase by \$260 M statewide.

Much new legislation has been introduced to try to decrease violence by people using guns. SB 383 "Employee Gun Possession in Schools" passed the senate last year and has been referred to the House Education committee. Eleven bills have been introduced since February 18.

Rep. Warren Kampf, R-Chester, introduced seven bills, including: Funding to hire school safety officers and background checks on all gun sales, including those conducted privately and at gun shows. The Senate Education Committee was to hold a hearing on school safety on March 2 and the House Education Committee was to hold a hearing on March 15. I have no details as yet.

Senate Bill 2 - to establish Education Savings Accounts remains a high priority in the senate. It allows parents who are enrolled in a low-achieving public school to apply for an ESA. Low-achieving is defined as the lowest 15% of public schools. I have no precise details on how that is measured. It is not known how the bill would fare in the House. And the Governor has said he would veto it

Also, HB 1213 - Which puts restrictions on Reverse Appeals for property tax assessments, was placed on House Calendar as of February 5. It has backing from commercial property owners, but its overall support is unclear.

CCSBLC goes to Harrisburg was tentatively scheduled for March 15, but was postponed. A new date has not been picked yet. The Chester County Legislative Breakfast will be Friday, April 20. All are encouraged to attend.

On motion by Mr. Olson, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Tenga, Chester County School Boards Legislative Council Representative.

Aye: 7 Nay: 0

Mr. Woods reported that Jordan Bank wishes to thank the PTO for bringing the Enchantment Theatre Company to their school. "The Flounder and the Fisherman" was enjoyed by all.

**STUDENT
REPRESENTATIVE
REPORT**

On Tuesday March 20, 21 and 22, 2018, students are participating in an in-house field trip presented by Lancaster's Hands-on House Museum's "Math is a Picnic".

There is a Parent University scheduled on March 22, 2018 at 2:15 p.m. The title: "How to Parent in Today's Society", facilitated by Behavioral Specialist Beth Mallon.

Dr. Hamburg has scheduled visits with our preschools to introduce himself, read to the children and answer questions they may have about kindergarten.

Finally, our 2018-2019 kindergarten registration will run from April 17 through April 20, 2018. The hours on Tuesday, Wednesday and Thursday are from noon to 3:00 p.m. and 4:00 p.m. until 7:00 p.m. Friday hours are from 9:00 a.m. until 3:00 p.m.

Elk Ridge School handed out over 4,100 Bee tickets for positive behavior during the month of January.

Second grade students who complete Rocky's Reading Challenge received a visit from Rocky Blue Winkle and earned tickets to a Blue Rocks game.

The Mobile Agricultural lab is coming to Elk Ridge in early April and our second grade students are preparing to visit the YMCA to participate in the SPLASH program.

Thank you to the High School National English Honor Society for coming to Elk Ridge to read to our students during Read Across America Day and thanks to the PTO for our book fair leaders and helpers-Mrs. Russell, Mrs. McCoy, Mrs. Hannon, Mrs. Pilaitis, Mrs. Fay, Mrs. Bednarz and Mrs. Lester.

The Nottingham Student Wide Positive Behavior support team awarded 40 Grade 3 and 4 students with Hornet 200 Green Tickets from February 22 to March 19, 2018. These students were exemplifying the character traits that Nottingham students strive for: Respect, Honesty, Responsibility and Effort.

March 29, 2018 is Nottingham's Fine Arts Night and PTO Food Truck Event. Nottingham hallways have been turned into a student art gallery. Come out to view all the student artwork. You are guaranteed to be amazed at the talent of our Nottingham students. This night has been made possible through the efforts of Mrs. Andress, Mrs. Summers, Mrs. McCaskey, Laura Lester and the PTO.

Mr. Woods congratulated Oxford Area High School junior Michael Fazio who placed fourth in the 200 yard freestyle at the PIAA state swimming championships held on March 14, 2018 at Bucknell University. This was Michael's second straight trip the the state championship meet.

**REPORT OF SCHOOL
PROGRAMS**

Congratulations to Oxford Area High School senior Sarah Wilkinson who was recently recognized for her record of service at both the high school and in the community. Chester County Chapter of the Daughters of the American Revolution presented Sarah with its 2018 Good Citizenship Award.

Congratulations to fifth grader Logan Spano who will compete in the state level competition of the National Geographic Bee on Friday, April 6, 2018 in Harrisburg. Logan was the first place winner of the Hopewell geography bee in December and earned a spot at the state level after taking a qualifying test.

Free summer learning academies will be offered again during the month of July. Academies include music, art, youth fitness, math, STEM, Computer Science and Coding and a Young Authors Academy. Academies are open to students currently enrolled in grades 2-8, and will be held at Hopewell Elementary School.

Oxford Area School District will host a district-wide band concert on Thursday, April 5, 2018. Bands from the high school, Penn's Grove School, Hopewell and Nottingham elementary schools will perform. This event is free for the community.

Oxford Area High School classes of 2020 and 2021 will host a Color Fusion 2.5K Run and children's mini Run on Saturday, April 14, 2018.

NEW BUSINESS

On motion by Mr. Olson, seconded by, Mr. Severino, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel:

**PERSONNEL-
PROFESSIONAL**

Retirements

Name: Donna Kelly
Position: Art Teacher, Elk Ridge School
Effective: June 15, 2018

Name: Elizabeth Rush
 Position: World Language Teacher, Penn's Grove School
 Effective: June 15, 2018

Appointments

Name: Chad Kinsey
 Position: Special Education Director, District
 Salary: \$122,500
 Effective: To Be Determined
 Replacing: Carole Clancy, Resigned

Supplemental Appointments

Name: John Ciotola
 Position: Boys Soccer, Oxford Area High School
 Salary: \$4,476.79
 Effective: August 13, 2018

Name: John Green
 Position: Girls Tennis, Oxford Area High School
 Salary: \$3,494.08
 Effective: August 13, 2018

Name: Courtney Greer
 Position: Cheerleading Fall Coach, Oxford Area High School
 Salary: \$3,930.84
 Effective: August 13, 2018

Name: Karly Herb
 Position: Field Hockey Coach, Oxford Area High School
 Salary: \$4,367.60
 Effective: August 13, 2018

Name: George Hildebran
 Position: Football Assistant 1/2, Oxford Area High School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Helen Irwin
 Position: Volleyball Assistant Coach, Penn's Grove School
 Salary: \$1,637.85
 Effective: August 13, 2018

Name: Brian Jones
 Position: Football Assistant Coach, Penn's Grove School
 Salary: \$1,637.85
 Effective: August 13, 2018

Name: Michael Kelly
 Position: Baseball Assistant Coach, Oxford Area High School
 Salary: \$4,367.60
 Effective: March 5, 2018

Name: Kasey Lombardi
 Position: Cheerleading Fall Assistant Coach, Oxford Area High School
 Salary: \$2,729.75
 Effective: August 13, 2018

Name: Joseph Martinelli
 Position: Football Fall Assistant 1/2, Oxford Area High School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Gary Mazza
 Position: Boys Lacrosse Assistant Coach, Oxford Area High School
 Salary: \$3,384.89
 Effective: March 5, 2018

Name: Michel Means
 Position: Football Coach, Oxford Area High School
 Salary: \$6,988.16
 Effective: August 13, 2018

Name: Victoria Messaros
 Position: Field Hockey Assistant Coach, Oxford Area High School
 Salary: \$3,275.70
 Effective: August 13, 2018

Name: Joseph Pantalone
 Position: Football Coach, Penn's Grove School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Joseph Pearson
 Position: Football Assistant 1/2, Oxford Area High School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Leone Pizzini
 Position: Football Assistant 1/2, Oxford Area High School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Katherine Reilly
 Position: Volleyball Coach, Penn's Grove School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: David Sample
 Position: Cross Country Coach, Oxford Area High School
 Salary: \$3,712.46
 Effective: August 13, 2018

Name: Jamie Smoker
 Position: Volleyball Coach, Oxford Area High School
 Salary: \$3,930.84
 Effective: August 13, 2018

Name: Joshua Socash
 Position: Golf Coach, Oxford Area High School
 Salary: \$3,494.08
 Effective: August 13, 2018

Name: Eric Szpyrka
 Position: Football Assistant Coach 1/2, Oxford Area High School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Michael Walling
 Position: Cross Country Assistant Coach, Oxford Area High School
 Salary: \$2,729.75
 Effective: August 13, 2018

Name: John Winters
 Position: Girls Soccer Coach, Penn's Grove School
 Salary: \$2,402.18
 Effective: August 13, 2018

Name: Brian Wood
 Position: Football Assistant Coach, Oxford Area High School
 Salary: \$4,804.36
 Effective: August 13, 2018

Leaves of Absence

Name: Letitia Foster
 Position: School Nurse, Oxford Area High School
 Type: Excess Family Illness
 # days: up to 1 day
 Effective: February 22, 2018

Name: Kelly Midkiff
 Position: Grade 5 Teacher, Hopewell School
 Type: Excess Family Illness
 # days: up to 1 day
 Effective: March 15, 2018

Aye: 7 Nay: 0

On motion by Mr. Olson, seconded by, Mr. Tenga, BE IT RESOLVED,
 That the Oxford Area Board of School Directors hereby approves the
 following non-professional personnel:

**PERSONNEL-NON-
 PROFESSIONAL**

Retirement

Name: Karen Reber
 Position: Instructional Aide-Special Education, Hopewell School
 Effective: June 13, 2018

Resignations

Name: Adrienne Stanton
 Position: Accounts Payable, District
 Effective: March 26, 2018

Name: Dana Webb
 Position: Instructional Aide-Special Education, Penn's Grove School
 Effective: March 6, 2018

Appointment

Name: Mary Hildebrand
 Position: Cafeteria Aide 2\182, Jordan Bank School
 Salary: \$10.37 per hour
 Effective: March 28, 2018
 Replacing: Ellen McGinley, Resigned

Substitute Appointments

Name: Jennifer Brower
 Position: Service and Support Substitute, District
 Effective: March 28, 2018

Name: Joanne Cheek
 Position: Food Service Substitute, District
 Effective: March 28, 2018

Name: Lynne Kyriakos
 Position: Service & Support Substitute, District
 Effective: March 28, 2018

Transfers

Name: Robin Berry
 Position: From: Food Service 4/182, Elk Ridge School
 To: Food Service 5.75, Elk Ridge School
 Salary: \$10.78 per hour
 Effective: March 28, 2018
 Replacing: Kari Quinones, Transferred

Name: Jennifer Brower
 Position: From: Special Education Secretary, District
 To: Attendance Secretary, 3.75/215, Jordan Bank School
 Salary: \$13.08 per hour
 Effective: March 28, 2018
 Replacing: Ellen McGinley, Transferred

Leaves of Absence

Name: Utopia Roche
 Position: Computer Technician, District
 Type: Excess Family Illness
 # Hours: up to 48.75 hours
 Effective: March 28, 2018 through June 30, 2018

Name: Marsha Slauch
 Position: Food Service, Hopewell School
 Type: Unpaid Leave of Absence
 Effective: March 5, 2018 through March 16, 2018

Aye: 7 Nay: 0

VOLUNTEERS

On motion by Mr. Severino, seconded by, Mr. Robinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following volunteers:

MARIA ALVAREZ-LARA, MICHELE ANDREWS, AMIJO BEARLEY, ERIC CARR, RACHEL CARR, ANTONIO CHAVEZ, AMANDA COOK, LUANN GAIN, MATTHEW GAIN, TRICIA HEATH, ALISON HESS, JOHN LLOYD, STEVEN MATRANGA, TIMOTHY MINNIS, BRYNA MURPHY, HEATHER ORTEGA, NICOLE PYLE, JOANN SALTYSIAK, DEREK SCHRIM, CRYSTAL WALKER

Aye: 7 Nay: 0

CONSENT AGENDA

On motion by Mr. Olson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

Course Supplemental Technology (APP)

- Temporary approval of the Course Supplemental Technology (APP) as per attached list.

CCIU Budgets

- Approval of 2018-2019 Chester County Intermediate Unit Core Services Budget.
- Approval of 2018-2019 Chester County Intermediate Unit Occupational Education Budget.

Chester County Tax Collection Delegate

- Appointment of the Chester County Tax Collection District Delegates as follows:
 - Primary voting delegate: Brian Cooney
 - Secondary voting delegate: Evette Shaffer
 - Alternate voting delegate: Cindy Snyder

Aye: 7 Nay: 0

NOTICE OF HEARING

On motion by Mr. Olson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the attached resolution for the Oxford Area School District to issue a Statement of Charges and Notice of hearing against Angela Wilbanks.

Aye: 7 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, April 10, 2018, Work Session, 7 p.m., Administration Building
Tuesday, April 17, 2018, Regular Meeting, 7 p.m., Administration Building
Tuesday, May 8, 2018, Student Activities Committee 6:30 p.m. Administration Building
Tuesday, May 8, 2018, Facilities Committee 6:45 p.m. Administration Building
Tuesday, May 8, 2018, Work Session, 7 p.m., Administration Building
Tuesday, May 15, 2018, Regular Meeting, 7 p.m., Administration Building
Sunday, May 20, 2018, Cecil College Early College Academy Graduation, 3 p.m.
Thursday, May 31, 2018, TCHS Graduation, 7 p.m., Oxford Area High School
Friday, June 1, 2018, OAHS Graduation, 7 p.m., Oxford Area High School
Tuesday, June 12, 2018, Student Activities Committee 6:30 p.m. Administration Building
Tuesday, June 12, 2018, Facilities Committee 6:45 p.m. Administration Building
Tuesday, May 8, 2018, Work Session, 7 p.m., Administration Building
Tuesday, June 12, 2018, Work Session, 7 p.m., Administration Building
Tuesday, June 19, 2018, Regular Meeting, 7 p.m., Administration Building

The Board met in executive session on March 13, 2018 to discuss personnel issues.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

On motion by Mr. Olson seconded by Mr. Severino, the regular meeting of the Oxford Area Board of School Directors adjourned at 7:55 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary

